

Decision Maker: **AUDIT AND RISK MANAGEMENT COMMITTEE**

Date: 4th July 2023

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **MATTERS ARISING**

Contact Officer: Stephen Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: Stephen.Wood@bromley.gov.uk

Chief Officer: **Tasnim Shawkat—Director of Corporate Services and Governance**

Ward: N/A

1. Reason for report

To update the Audit & Risk Management Committee on progress in dealing with Matters that arose from previous meetings and noting any matters that may still be outstanding.

2. **RECOMMENDATION(S)**

To note and comment on progress with matters arising from previous meetings.

To recommend any action as deemed appropriate with respect to matters that have not been resolved.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council—Managing Resources Well
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Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £366,000
 5. Source of funding: Revenue budget
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Staff

1. Number of staff: 6 FTE
 2. If from existing staff resources, number of staff hours: Completion of “Matters Arising” reports for the Audit Sub Committee normally takes a few hours per meeting.
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Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not require an Executive Decision
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Audit Sub-Committee so that Committee Members can monitor progress made on matters that are outstanding from previous meetings.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Attached is a schedule of matters outstanding from previous meetings of the Audit Sub Committee with a note of progress made. Most of these issues are taken up in more detail in the progress reports on the agenda (parts 1 and 2). Once an outstanding matter has been completed it will be removed from the schedule.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact officer)	Previous Minutes of the Audit & Risk Management Sub Committee.

Appendix 1

Issue & Date	Summary	Update and/or Action being taken.	By	Status
Minute 132 02/11/22 Counter Fraud and Corruption Policies	Up to two Independent Members should be co-opted to the Audit and Risk Management Committee.	The independent members have been appointed and it is planned that they will sit as such at the July meeting.		Closed
Minute 147 08/03/23 Internal Audit and Fraud Progress report	A follow up report regarding the External Quality Assessment would be provided to the next meeting of the Audit and Risk Management Committee.	An update is provided in the current progress report	HAA	Closed
Minute 147 08/03/23 Internal Audit and Fraud Progress report	A Member referenced Covid Business Support Grants and said that he had forwarded some information to officers regarding a potential fraud. He had not received an update regarding this. The Head of Audit and Assurance responded that if he provided the details to her outside of the meeting, she would investigate this further.	This has been actioned as promised.	HAA	Closed
Minute 147 08/03/23 Internal Audit and Fraud Progress report	Resolved that a recommendation be made to the ECS PDS Committee to consider re-instating the previous practice of confiscating Blue Badges.	The recommendation has been made to relevant officers. Awaiting a response.	SW	Ongoing